



## Karamū High School Code of Conduct

(as of 12th June 2025)

We are a community of learners. This is our Code of Conduct.

- Be on time
- Bring the right equipment
- Wear the Karamu High School uniform in a clean, tidy condition and with pride in your appearance
- Stay on task and achieve your best
- Be thoughtful, co-operative and tolerant of others
- Respect the right of others to learn without interruption
- Be well mannered, considerate and friendly to each other, to staff and to visitors
- Respect the property of the school and the property of others
- Be proud of your school and keep it clean, safe and attractive

Some types of behaviour are not acceptable from students at Karamū High School:

- Abusive or rude behaviour
- Bullying, violence or threatening behaviour
- Damaging or stealing property
- Possessing, supplying, using or being under the influence of vape, tobacco, alcohol or other prohibited substances
- Disruptive behaviour
- Defiance
- Offensive or inappropriate language
- Chewing gum and energy drinks of any sort are prohibited at school
- Leaving school grounds during the school day.

Students are under the authority of the school while:

- Present at school during an official school day
- Representing the school at any time whether it's in sport, cultural pursuits or any other activity
- On a school trip whether or not a parent or guardian is also present
- On the way to and from school
- At any time, they are wearing school uniform or clearly identified as representing Karamū High School

Students, who by their actions put the education of others in jeopardy; who breach the Karamū High School Code of Conduct or Rules and Guidelines may be stood down or suspended from school.

*Any one incident may warrant a stand down or suspension.*

***Self-discipline, common sense and respect for others is essential***



# Karamū High School Rules and Guidelines

## 1. Communication

- 1.1. The school has a phone available for student use. Students who need to contact parents/caregivers during the school day can use the phone in the school Office.
- 1.2. Parents/Caregivers who wish to contact students during the school day, whether in person or by phone should do so only through the school Office.

## 2. Attendance

- 2.1. Students are expected to attend school regularly unless they are sick or have their absence approved by the school or their parents/caregivers.
- 2.2. The school day begins at 8:35am and finishes at 2:50pm (3.00pm seniors). A note or appointment card is required to leave the school grounds during school hours. Wherever possible appointments should be made out of school hours.
- 2.3. Students who arrive late or need to leave the grounds during school hours must sign in and out at the school Office.
- 2.4. A phoned explanation for an absence or lateness to school should be made to the 24-hour absence line 870 6143 early any day a student is absent. If there are difficulties with phoning a note is acceptable, but this must be brought to the office on the first day the student returns.
- 2.5. During the school day no students are to leave the school grounds.

## 3. Student Injury or Illness:

- 3.1. No student is allowed to leave the school grounds because of illness without permission from the School Office.
- 3.2. Students, who during the school day feel unwell, should, with their teacher's permission report to the School Office. If need be, students will be put in the Health Centre and/or the student's parent will be contacted to collect the student.
- 3.3. All injuries should be reported to the School Office and if minor, will be dealt with by the office staff who hold current First Aid Certificates. Should a more serious injury occur then the most appropriate action will be taken including contacting the parent/caregivers.

## 4. Electronic Devices: e.g. laptops, Ipads, Bluetooth Speakers and cellphones

- 4.1. When a student brings such a device to school, then they do so at their own risk. Students risk confiscation and also formal disciplinary action if such devices are used inappropriately as per the ICT Agreement.
- 4.2. Cell phones are not permitted for use during class time or break times. Cell phones need to be kept in bags.
- 4.3. Bluetooth speakers are banned from school. If they are heard playing in the school grounds, the speaker will be confiscated.
- 4.4. Headphones, earpods or anything similar are not to be used during the school day.

## 5. Motor Vehicles

- 5.1. Before students drive a vehicle to school, they must complete a Car Permission Form available from the Deputy Principal. Students need to have the form signed by their parents/caregiver. All student cars/motorbikes are to be parked in Beatson Road. Students are expected to obey New Zealand transport rulings in respect to driving. Any students on full licences must declare the names of any passengers on their signed permission form.

## 6. Bus Pupils

- 6.1. Conduct on buses will be of the same standard as in the classroom or around the school.
- 6.2. For purposes of discipline the bus driver replaces the teacher.
- 6.3. School Mini Vans – Students must wear seat belts.

## 7. Skateboards/Scooters

- 7.1. Skateboards and scooters are permitted as a mode of transport to and from the school.
- 7.2. All scooters must be locked with an approved lock in the school bike stands which will be monitored by security cameras.
- 7.3. All skateboards need to be stored for the day in the lockers provided in the gymnasium foyer.

## 8. Bicycles

- 8.1. Bicycles may only be ridden on the road or cycle track.
- 8.2. Helmets must be securely worn at all times.
- 8.3. All bicycles must be locked with an approved bike lock in the school bike stands which are monitored by security cameras.

## 9. Prohibited Items

- 9.1. Students must not possess, supply, use or be under the influence of prohibited substances which are likely to affect their learning eg tobacco, vaping fluid/paraphernalia or alcohol, unlawful or illegal drugs, psychoactive drugs eg synthetic cannabis while attending school or school events. This also includes the misuse of prescription drugs.
- 9.2. Students must not possess substances or articles that are likely to be harmful eg matches, lighters, fireworks, offensive weapons, knives etc.



## Karamū High School Uniform Guidelines

- Only white T-shirts or white **short** sleeved poly-props are to be worn under the uniform
  - Undergarments should not hang below the blouse/shirt
  - Hair is to be tidy, of a natural colour and long hair must be tied back for health and safety reasons
  - Hair bands are to be black or blend with the hair colour
  - Facial hair should be tidy and groomed
  - Earrings: students may have no more than two studs or sleepers in each ear (the size being no bigger than a hole punch).
  - Students may have one small nose stud. No other facial or visible body or tongue piercings are permitted.
  - A watch can be worn, but may need to be removed for examinations
  - One neck Taonga (Pounamu, Bone carvings, religious attire) are permitted
  - No other jewellery ie: bracelets, anklets, rings etc may be worn, however the principal will consider special requests.
  - Only natural coloured make-up including nail polish, eye shadow, eye liner and foundation are permitted.
  - Tattoos/Tāmoko are permitted unless deemed inappropriate or offensive.
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- **All Karamū High School uniform items with the exception of shoes must be purchased from the school's uniform shop. These items carry our school crest or are labelled as Karamū High School uniform.**
  - **No Jackets or Scarves are to be worn other than those from the approved uniform lists below.**
  - **Due to Health & Safety rules, covered footwear must be worn ie no sandals. Shoes should be black leather (or leather like) as per approved list available at the office.**

### Students: Year 9-12

- Karamu High School tartan skirt or grey shorts
- Karamu High School blouse/shirt
- Karamu High School green jersey
- Black pantihose or Karamu High School white socks (with skirt)
- Karamu High School grey socks (with shorts)
- Black leather shoes from the approved list
- Karamu High School black trousers
- Plain black leather belt
- Karamu High School sports top
- Karamu High School sports shorts
- Karamu High School scarf (optional)
- Karamu High School regulation jacket (optional)
- Karamu High School cap (optional)
- Karamu High School Blazer (optional for Year 12 and Year 13 only)

### Students: Year 13

- Karamu High School black skirt
- Karamu High School black trousers
- Karamu High School blouse/shirt
- Karamu High School cardigan or vest
- Black leather shoes from the approved list
- Karamu High School regulation jacket (optional)
- Karamu High School tie
- Karamu High School Blazer (optional)

NB: A small amount of jewellery is acceptable at the discretion of the Year 13 Deans.

### Sports Uniform

- All students must wear the uniform approved for their code or will not take the field/court
- All accessories ie: caps, scarves, jackets, socks must be Karamu approved uniform